

# Fork Private Dining Room

## Contact:

Jackie Shannon

199 N. 8<sup>th</sup> Street Boise, ID 83702

208-287-1700

[Jackie@boisefork.com](mailto:Jackie@boisefork.com)

## Booking and Planning

### Booking:

To book private events at Fork please contact the private dining coordinator, Jackie Shannon, to establish availability. The private dining room holds a maximum of 40 guests with a minimum **food expenditure** of \$800 (lunch) and \$2200 (dinner) plus tax. A signature on our confirmation agreement as well a credit card number will secure your date and time.

### Planning:

Once you have secured your date and time we will work with you to plan every detail of your event. Your guests will be served from a three course menu of your choice. Chef Kris has put together three fantastic well-balanced menus that feature local farm to Fork items for you to choose from. Beverage service for your guests can be done several ways. We have a full bar, or you can pre-select beer, cocktails and wines from our award winning wine program. We offer many local beers, wines and spirits that will compliment your menu. Depending on the size of your group the tables can be set up as rounds, half rounds if you are having a presentation, or one long table.

### Cancelations:

Our contract stipulates that cancelations less than 72 hours prior to your event will incur a fee of equal to half the contracted minimum or equal to the full minimum if cancelation is made the same day as the event. A final guest count is requested 48 hours prior to the event.

# Private Dining Information Sheet

## Location:

Fork is located in the heart of downtown Boise at 199 N. 8<sup>th</sup> Street.

## Parking:

Self-parking is available in two pay lots adjacent to Fork. The first hour is free and each additional hour is \$2.50. Both parking garages except cash and credit cards. Unfortunately, the City will not allow us to validate parking or offer pre-paid parking.

- Eastman Parking Garage on Idaho Street just west of the restaurant
- Capital Terrace parking Garage on Idaho Street just west of the restaurant

## Accommodations:

Fork is wheelchair accessible and air-conditioned. Our house music may be turned off/adjusted in the private dining room if you are doing a presentation and the lighting level is adjustable to suit your needs and preferences. We are happy to accommodate any food allergies or dietary restrictions. Please notify us as soon as possible so we can create something special.

## Audio/Visual:

The private dining room is equipped with Audio/Visual components perfect for Power Point presentations, sporting events, or to watch anniversary and birthday photo slide shows. Our state of the art audio-visual system is both Mac and PC compatible with an HD projector.

- 110" screen: \$50
- Projector: \$85
- Laser Pointer: \$15